



Lake Mills Area
SCHOOL DISTRICT

Jamie Syvrud
Director of Learning and Student Services

Dear Parents,

This memo serves as notification that a student's special education rights transfer from the parent to the adult student at age 18. State and Federal law requires that we notify parents when students are 17 years old.

Please be aware that we will be sending invitations to parents for meetings and attempting to keep parents informed throughout the process, as long as the student agrees. Once students reach age 18, all the rights in the special education law transfer from the parent to the adult student.

Federal law requires that the district keep all special education for five years, for auditing purposes. We will be sending a letter to you for your permission to keep the records for the five years required. After five years, all special education records will be destroyed. Parents and students will be notified of this procedure again as graduation approaches.

Please contact me at 920-648-2474 if you have any questions.

Sincerely,

Jamie Syvrud

Jamie Syvrud

Reference State Statutes 115.787 and Federal Statutes 300.347 and 300.517