

LAKE MILLS CAREER PROGRAM OF STUDY

Career Cluster: Business, Management & Administration



All plans of study need to meet learners' career goals with regard to required degrees, licenses, and certifications. Courses listed within this plan are only recommended coursework and should be individualized to meet each learner's educational and career goals. **The grade level related elective courses are a recommendation only and can be taken at different grade levels.**

	9 th Grade	10 th Grade	11 th Grade	12 th Grade
HIGH SCHOOL	Required Core Courses English: English 9 Math: Algebra Double Block, Algebra or Geometry Science: Biology Social Science: World History	Required Core Courses English: English 10 Math: Geometry, Algebra 2 or Adv. Alg/Trig Science: Optional though two additional credits are required for graduation. Social Studies: US History 10	Required Core Courses English: English 11 Math: One additional credit required for graduation Science: One additional credit needed for graduation. Social Science: US History 11 (sem 1) and SS elective (sem 2) or AP US History (year)	Required Core Courses English: 1 cr. of English such as College Reading & Writing, Communications, Comp. Lit, Novels or AP English Lt. Math: Optional Science: Optional Social Science: Optional
	Other Required Courses PE9/Health	Other Required Courses PE 10	Other Required Courses PE 11	Other Required Courses 1 semester of PE 12
	Related Elective Courses Computer Essentials Introduction to Business World Language Character Dvlp & Leadership	Related Elective Courses Advanced Computer App. Web Design Graphic Design World Language Business and Personal Law International Business (online)	Related Elective Courses Accounting Personal Finance Marketing Pre-Calculus Economics Intro to Computer Science Adv. Web Design Youth Apprenticeship	Related Elective Courses Advanced Accounting Psychology Sociology Game Design Ethics (online) Media Studies (online) AP Macroeconomics (online) AP Statistics (online) AP Calculus AB
	Wisconsin Technical College System www.witechcolleges.com		College/University System www.uwhelp.wisconsin.edu	
POST-SECONDARY	<input type="checkbox"/> Accounting <input type="checkbox"/> Administrative Assistant <input type="checkbox"/> Bilingual Office Assistant <input type="checkbox"/> Business Software Applications <input type="checkbox"/> Business & Technology Coordinator <input type="checkbox"/> Business Mid-Management <input type="checkbox"/> e-Commerce/Web Admin <input type="checkbox"/> Global Business Specialist <input type="checkbox"/> Health Care Business Services <input type="checkbox"/> Human Resources <input type="checkbox"/> Information Processing Specialist	<input type="checkbox"/> Legal Secretary <input type="checkbox"/> Medical Administrative Spec. <input type="checkbox"/> Medical Transcription <input type="checkbox"/> Paralegal <input type="checkbox"/> Property Management Assoc. <input type="checkbox"/> Quality Management <input type="checkbox"/> Real Estate Brokerage <input type="checkbox"/> Retail Management <input type="checkbox"/> Small Business Operation <input type="checkbox"/> Supervisory Management <input type="checkbox"/> Travel Services <input type="checkbox"/> Web Developer	<input type="checkbox"/> Accounting <input type="checkbox"/> Actuarial Science <input type="checkbox"/> Business Administration <input type="checkbox"/> Economics <input type="checkbox"/> Finance <input type="checkbox"/> Hotel, Restaurant Management <input type="checkbox"/> Industrial Management <input type="checkbox"/> International Business <input type="checkbox"/> Management <input type="checkbox"/> Marketing <input type="checkbox"/> Real Estate <input type="checkbox"/> Transportation	
	CAREER ENHANCEMENT	Work /School Activities Business competitions Forensics School store Student Council Junior Achievement Yearbook Leadership Seminars Work Experience	Job Shadows/Community Service Youth organization Chamber of Commerce projects Community service and Volunteering Student Rotarian Junior Optimist	Youth Apprenticeship <input type="checkbox"/> Finance <input type="checkbox"/> Hospitality and Tourism <input type="checkbox"/> Information Technology

Knowledge and Skills Needed to Succeed in this Career Cluster: Academics, Communications, Problem Solving and Critical Thinking, Information Technology Applications Systems, Safety, Health and Environmental, Leadership and Teamwork, Ethics and Legal Responsibilities, Employability and Career Development, and Technical Skills. Additional information on specific pathways within this cluster is at www.wicareerpathways.org.