



Facility Key Card Deposit

1-Requesting a Key for Facility Use _____ For _____
(Name) (Sport)

2-Requestor Phone Number _____

3-This event is: Rec. Department NOT Rec. Department
(Check One)

Key Card Distributed _____ by who _____
(Date) (LMASD/Rec Staff)

Deposit Type: CASH/Check # _____

Returning Key

Key Card Returned _____ To who _____
(Date) (LMASD/Rec Staff Signature)

I received my deposit of \$25 back on _____
(Date)

Requestor _____
(Signature)

**Please complete lines 1, 2 and 3 of this form. Return the form along with a \$25 deposit to Rebecca Crenshaw or Stephen Cosidine at the Lake Mills High School. Deposits will be held and checks will only be cashed if cards are lost, stolen or not returned once the season you are requesting use of the facilities has ended. Deposits will be refunded immediately upon the return of the Key Card.