

Mark Carlton  
 Transportation Director  
 (920) 648-2355 ext. 311



# Transportation Request Form

The legal responsibility of the District in transporting eligible children to and from school is limited to providing services to their legal residence (2 miles or more). The Lake Mills Area School District does not guarantee that alternative stop requests, including contracted requests, will be granted. Requests will not be granted if additional routes would be required or if space is not available in the current route.

Parent/Guardian:		Phone:	
Home Street Address:		City	Zip
Student Name	Gr	School of Attendance	

Requesting:

<input type="checkbox"/>	New bus service (eligible-free)
<input type="checkbox"/>	Change in busing due to a move
<input type="checkbox"/>	Change in pick-up & drop-off
<input type="checkbox"/>	Contract for bus service** (ineligible)

\*\*Contracted bus service is \$375 per year, per family. Cost will be billed by the semester and must be paid before services will begin. If your request is granted you will be sent a contract. Payment must be made by Sept. 1<sup>st</sup>.

**\*Due to liability issues, we highly encourage consistent pick-up and drop-off locations.**

Requesting transportation **BEFORE** school from\*:

<input type="checkbox"/>	Home address listed above
<input type="checkbox"/>	Other, please explain: List Address:
<input type="checkbox"/>	Will transport to school, do not schedule on route

Requesting transportation **AFTER** school to\*:

<input type="checkbox"/>	Home address listed above
<input type="checkbox"/>	Other, please explain: List Address:
<input type="checkbox"/>	Will transport from school, do not schedule on route

Parent/Guardian Signature: \_\_\_\_\_ Date \_\_\_\_\_

*Return forms to the District Office- 120 E Lake Park Place, Lake Mills, WI, 53551*

OFFICE USE ONLY

<b>AM</b>	Bus #	Time
<b>PM</b>	Bus #	Time

Additional Notes:
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