



### Volunteer Disclosure Form

Lake Mills Area School District recognizes that volunteers can make valuable contributions and services to the students, schools, and staff of the District. School District volunteers shall be expected to abide by all applicable laws, District Policies including Confidentiality, and Administrative Guidelines when performing their assigned responsibilities. Applications must be completed at least one week prior before volunteering. Approved applications are valid for 3 years.

**Please print clearly and return to any school office**

Volunteering with: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Number of years at this address \_\_\_\_\_ Sex \_\_\_\_\_

Phone Number \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Have you ever, in your lifetime, been convicted of or have any charges pending for felonies, misdemeanors, and/or ordinance violations other than minor traffic violations? This includes all court addressed charges such as disorderly conduct, battery, worthless checks, etc.

YES  NO

If yes, please explain. Prior convictions may not exclude you from volunteering in our school. Misrepresentations on this statement will exclude you.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I authorize the Lake Mills Area District to review my personal background. I consent to having the District conduct a full and complete criminal background check. I understand that any misrepresentation on this statement may result in immediate disqualification for any volunteer service within the Lake Mills Area School District. I understand that the Lake Mills Area School District will verify the information I have provided above. I hereby release the District, its Board and its agents, as well as all providers of information, from any liability related to furnishing and receiving information related to arrests and convictions. (LMASD Board Policy 8120)

\_\_\_\_\_  
Signature Date

**DISTRICT USE ONLY** Notes: \_\_\_\_\_

Background Check Completed on \_\_\_\_\_ Employee Initials \_\_\_\_\_

- Approved**
  - To be reviewed by District Administrator** Meeting date \_\_\_\_\_
  - Denied**
- District Administrator Initials \_\_\_\_\_