



*Lake Mills Area*

SCHOOL DISTRICT

LMASD Virtual Learning  
Handbook  
Grades K-8

July, 2020

The Lake Mills Area School District is committed to helping all students find success during the 2020-2021 school year. We are proud to offer a virtual learning option for our students in order to provide our LMASD curriculum virtually for students that are not attending in-person learning. Our goal is to provide high expectations for student learning by providing clear guidelines for students and parents/caregivers.

## 1. Student and Caregiver Orientation Meeting

Students and caregivers of virtual learning must attend a mandatory orientation meeting prior to the start of virtual learning.

## 2. Student and Caregiver Expectations

1. Students must be an active participant in their learning, assignments, teacher meetings, and classroom activities.
2. Daily attendance is required. This will be monitored through assignment completion and attendance at teacher meetings and lessons.
3. Caregivers are a learning coach facilitating progress through daily learning, work completion, and maintaining a daily schedule for learning.
4. Caregivers are expected to communicate frequently with teachers and school staff regarding student performance, seek support and clarification as needed. Attendance at virtual parent teacher conferences is mandatory.
5. A daily student schedule consists of recorded lessons, daily assignments, and flexibility of schedule by providing primarily asynchronous learning. Bi-weekly teacher meetings will allow students, caregivers, and teachers to connect on work completion and learning outcomes.

## 3. Hours of Learning

Grade	Daily Hours	Weekly Hours
K-2	4-5	20-25
3-5	5-6	25-30
6-8	6-7	30-35
9-12	7-8	35-40

\*Homework may add additional time to the estimated hours

## 4. Student Attendance

The LMASD student [attendance policy](#) pertains to students participating in virtual learning. Attendance is monitored by weekly progress towards course completion.

## 5. Grading

Students' virtual learning will be held to high standards. Students will receive feedback on their learning through teacher feedback and will utilize the LMASD grading system. Quarterly report cards will be reported for middle school students and trimester grades will be reported for elementary students.

## 6. LMASD Student Handbooks

Virtual students will follow the guidelines of LMASD building handbooks.

- [Lake Mills High School](#)
- [Lake Mills Middle School](#)
- [Lake Mills Elementary School](#)