



June 8, 2020

Dear Parents and Members of the Class of 2021:

This is information regarding your senior picture specifications for the 2021 yearbook. It is important that all seniors, regardless of the photographer they choose, follow the guidelines given below.

- 1. All pictures should be approximately 3½ by 2½ in a “portrait” orientation. If they are not, they will be cropped to fit the space.**
- 2. All photos must be from the waist up. A headshot is preferred.**
- 3. No props (i.e. basketballs, snowboards, letter jackets, instruments, etc.) may be included in the photo.**
- 4. No “selfies.”**
- 5. Backgrounds will be allowed in photographs as long as they do not detract from the photo.**

Please make sure to inform your photographer of these specifications. If there is a concern about how the photo will look when the yearbook is published, the adviser may ask the student for another photo. The yearbook staff also reserves the right to crop any photo in order to create the best photos possible in the yearbook.

Photos can be submitted digitally to renee.mitchell@lakemills.k12.wi.us or lmyearbook@lakemills.k12.wi.us and are due by **October 15, 2020**. We will also accept photos on CD or in hard copy.

You may use your school picture from your ID, or you may request to have a photo taken by the yearbook staff for inclusion in the 2020 yearbook.

If you have any questions, please feel free to contact me at 648-2355 ext. 330 or renee.mitchell@lakemills.k12.wi.us.

Sincerely,

Renee Mitchell
LMHS Yearbook Adviser